



# St. Joseph School

10 School Hill Road, Baltic, CT 06330

Dear Parents/Guardians,

Welcome to St. Joseph School. We are pleased to have you become a part of the Saint Joseph School family. Please review the attached material and complete the forms in a timely manner.

**The following are documents that must accompany your registration form:**

1. Release information form
2. Emergency form
3. Parish Affiliation form
4. Original birth certificate (to be copied at our school)
5. Baptismal certificate for Catholic students (to be copied at our school)
6. Social Security card (to be copied at our school)
7. Registration fee of \$75.00 per family
8. Book fee of \$100.00 for each child in grades K – 8
9. Technology fee - \$50.00
10. Academic records for transfer students
11. Immunization record and school records
12. Release of records for transfer students
13. F.A.C.T.S tuition information and form. All students must be enrolled in the F.A.C.T.S program on-line.

Should you have any questions, please feel free to contact me at (860) 822-6141 or email me at [sistermarypatrick@gmail.com](mailto:sistermarypatrick@gmail.com).

God bless you!

Sincerely in Jesus and Mary,

Sister Mary Patrick, S.C.M.C.  
Principal



# St. Joseph School

10 School Hill Road, Baltic, CT 06330

Dear Prospective Student/Parent/Guardian,

Thank you for taking an interest in St. Joseph School, Baltic, a traditional Catholic school in the Diocese of Norwich. We are more than happy to share with you some basic information regarding our school with the hope that this is the school for you! St. Joseph School family is a great school with happy students, wonderful teachers and staff, and very supportive parents.

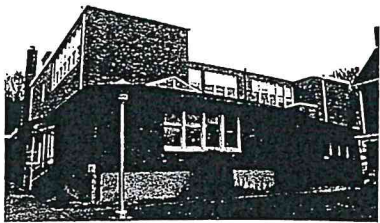
Please feel free to contact me for further information at (860) 822-6141 or at [sistermarypatrick@gmail.com](mailto:sistermarypatrick@gmail.com).

God bless you!

Sincerely in Jesus and Mary,

Sister Mary Patrick, SCMC

Principal



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## REGISTRATION FORM

NAME \_\_\_\_\_  
Last First M.I.

GRADE ENTERING \_\_\_\_\_ DATE \_\_\_\_\_ M F

ADDRESS \_\_\_\_\_

Street Town State/Zip/Code

TELEPHONE \_\_\_\_\_ PARENT'S EMAIL \_\_\_\_\_

STUDENT'S BIRTHPLACE \_\_\_\_\_  
Town State/Country

STUDENT'S RELIGION \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

FATHER \_\_\_\_\_  
Last First M.I. Religion

ADDRESS \_\_\_\_\_ TOWN/STATE/ZIP CODE \_\_\_\_\_

WORK NUMBER OCCUPATION PLACE OF EMPLOYMENT CELL PHONE

MOTHER \_\_\_\_\_  
Last First M.I. Religion

MAIDEN NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ TOWN/STATE/ZIP CODE \_\_\_\_\_

WORK NUMBER OCCUPATION PLACE OF EMPLOYMENT CELL PHONE

STUDENT LIVES WITH \_\_\_ Both parents \_\_\_ Mother \_\_\_ Father \_\_\_ Other  
Relationship

MATERNAL GRANDFATHER \_\_\_\_\_

Street \_\_\_\_\_ Town \_\_\_\_\_ State Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

MATERNAL GRANDMOTHER \_\_\_\_\_

Street \_\_\_\_\_ Town \_\_\_\_\_ State Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

PATERNAL GRANDFATHER \_\_\_\_\_

Street \_\_\_\_\_ Town \_\_\_\_\_ State Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

PATERNAL GRANDMOTHER \_\_\_\_\_

Street \_\_\_\_\_ Town \_\_\_\_\_ State Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

**SCHOOLS PREVIOUSLY ATTENDED**

Gr. Level	Name of School	Town	State/Zip Code	Date Entered	Date Withdrew	Reason
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(1) Moved (2) Illness (3) Parental Wish Other \_\_\_\_\_

**SACRAMENTS - VERIFIED BY CERTIFICATES**

	Baptism	Reconciliation	First Holy Communion
Date	_____	_____	_____
Church	_____	_____	_____
City/State	_____	_____	_____

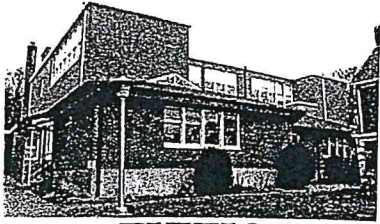
**ETHNIC INFORMATION**

\_\_\_ African American \_\_\_ Asian \_\_\_ Caucasian \_\_\_ Hispanic \_\_\_ Other \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_



# St. Joseph School

10 School Hill Road, Baltic, CT 06330

## TUITION AND FEES

## SCHOOL YEAR 2023-2024

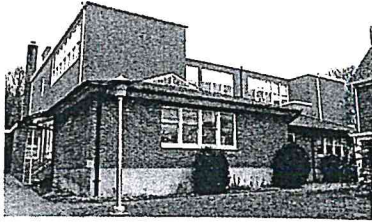
Due at Registration: Registration-\$75.00 (Per Family)

Book Fee-\$100.00(Per student K-8) Technology Fee-\$50.00 (Per studentK-8)

### TUITION CHARGED- GRADES PK-8

Active Parishioner of St. Mary's	First Child	Second Child	Third Child	Fourth Child
Total Tuition St.Mary's	\$3,800.00	\$3,400.00	\$2,800.00	\$2,300.00
St. Mary's Subsidy	-\$750.00	-\$750.00	-\$750.00	-\$750.00
<b>NET</b>	<b>\$3,050.00</b>	<b>\$2,650.00</b>	<b>\$2,050.00</b>	<b>\$1,550.00</b>
Active in another Parish	\$3,900.00	\$3,450.00	\$3,000.00	\$2,400.00
Subsidy	-\$750.00	-\$750.00	-\$750.00	-\$750.00
<b>Net</b>	<b>\$3,150.00</b>	<b>\$2,700.00</b>	<b>\$2,250.00</b>	<b>\$1,650.00</b>
Non Catholics/ Others				
Total Tuition	\$3,650.00	\$3,200.00	\$2,750.00	\$2,250.00
Pre-Kindergarten				
5 Full Days	\$4,550.00	\$4,550.00	\$4,550.00	\$4,550.00
No subsidies available for Pre-K				

The Subsidy by St. Mary's is for Catholics who are active parishioners. Active parishioners are those who attend Mass regularly and contribute through the envelope system. The \$750.00 subsidy for Catholics who attend other parishes will be remitted by that Pastor when he verifies your status. If not, the full tuition is your responsibility.



St. Joseph School  
10 School Hill Road, Baltic, CT 06330

## ST. JOSEPH SCHOOL

### TUITION PLAN FOR 2023-2024 SCHOOL YEAR

MANDATORY THAT ALL FAMILIES MUST ENROLL WITH THE  
FACTS TUITION MANAGEMENT PROGRAM FOR ALL PAYMENTS.

FACTS ENROLLMENT

LINK:<https://online.factsmgt.com/signin/3JJWK>

I WILL PAY THE ENTIRE TUITION BY AUGUST 15, 2023.

I WILL PAY THE TUITION IN TWO PAYMENTS. WITH THE  
FIRST PAYMENT DUE ON AUGUST 15, 2023, AND THE  
SECOND PAYMENT DUE ON JANUARY 15, 2024.

I WILL BEGIN/CONTINUE TO USE THE FACTS TUITION PROGRAM MONTHLY.

\$100.00 Book fee per child- included with Re-Registration

\$ 100.00 Book fee per child –Please add into my FACTS Plan

#### FACTS ENROLLMENT FEE

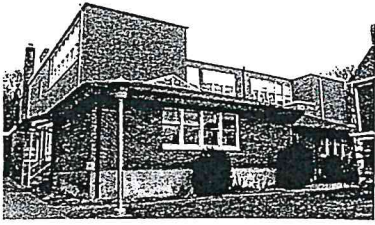
ONE PAYMENT IN FULL: \$ 0.00

TWO PAYMENTS: \$10.00

THREE OR MORE PAYMENTS: \$ 45.00

PARENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CHILD'S/CHILDREN'S NAME/S \_\_\_\_\_



# St. Joseph School

10 School Hill Road, Baltic, CT 06330

## EMERGENCY INFORMATION

Student Last Name \_\_\_\_\_ Student First Name \_\_\_\_\_ MI \_\_\_\_\_

Student Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Town: \_\_\_\_\_ STATE: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Name of parent(s)/guardian(s) with whom the child resides: \_\_\_\_\_

**Father:**

Last Name	First Name	Home Phone

Occupation	Place of Employment	Work Phone	Cell Phone

**Mother:**

Last Name	First Name	Home Phone

Occupation	Place of Employment	Work Phone	Cell Phone

**Emergency Contacts:** In the event of an emergency, parents/legal guardians will be notified first. Please list, in order of priority, those people whom the school is to contact if a parent/guardian cannot be reached.

Name	Address	Relationship	Cell#

Name	Address	Relationship	Cell#

Name	Address	Relationship	Cell#

Total number of children attending St. Joseph School: \_\_\_\_\_

Signature of parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

**RELEASE INFORMATION**

Student's Name: \_\_\_\_\_ School Year: \_\_\_\_\_

For your child's safety, please complete the information below for the persons authorized by you to take your child from school during school hours. It is very important that this information be updated whenever any change takes place. Please inform those listed below that they will need to show their identification to the school staff. It only one parent signs this form, please list the other as someone authorized to pick up your child.

Name	Address	Relationship	Cell#

Please list any person who **MAY NOT** pick up your child from school.

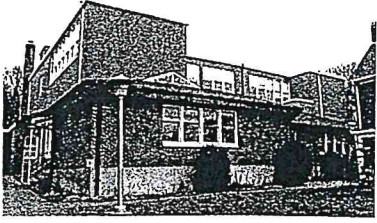
Name	Address	Relationship	Cell#

\_\_\_\_\_  
Signature of parent/Legal Guardian Date

\_\_\_\_\_  
Signature of parent/Legal Guardian Date







St. Joseph School  
10 School Hill Road, Baltic, CT 06330

## SCHOOL MESSENGER

**Dear Parents/Guardians:**

School messenger is a program St. Joseph School uses to send out alerts to our parents/guardians. Messages are sent by phone, email and text.

**Mother's Phone#:** \_\_\_\_\_

**Father's Phone#:** \_\_\_\_\_

**Other Phone#:** \_\_\_\_\_

I would like to receive text messages: Yes \_\_\_\_\_ No \_\_\_\_\_

**E-Mail Address Required:**

**Mother's email:** \_\_\_\_\_

**Father's email:** \_\_\_\_\_

**FAMILY NAME:** \_\_\_\_\_

PARISH AFFILIATION FORM

2023-2024

Saint Joseph School, Baltic, CT 06330

TO BE COMPLETED BY PARENT OR GUARDIAN

Parish Attending: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mother's Name : \_\_\_\_\_ (Maiden Name) \_\_\_\_\_

Address: \_\_\_\_\_

*(If different from Father's)*

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

**Children Attending Parochial School:**

Child's

Name(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Grade attending in the fall: \_\_\_\_\_

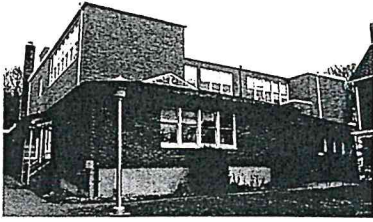
(Please have your pastor fill in the information below before returning this form into the School Office.)

\*\*\*\*\*

The above are members of my parish. I am also aware of the Diocesan subsidy policy and parish obligation for each member attending parochial schools in other parishes.

I will pay a total of \$ \_\_\_\_\_ in subsidy money for the above-named child(ren).

\_\_\_\_\_  
Pastor's Signature                      Parish                      Date



St. Joseph School  
10 School Hill Road, Baltic, CT 06330

**WRITTEN PARENT CONSENT FOR TRANSFER OF STUDENT RECORDS**

I HEREBY REQUEST:

\_\_\_\_\_  
SCHOOL NAME

\_\_\_\_\_  
SCHOOL ADDRESS

**TO RELEASE OR OBTAIN THE FOLLOWING RECORDS/INFORMATION REGARDING MY CHILD:**

\_\_\_\_\_  
CHILD'S NAME

\_\_\_\_\_  
Address

\_\_\_\_\_  
DOB

\_\_\_\_\_  
CITY/STATE/ZIP

\_\_\_\_\_  
TELEPHONE

**RECORDS:**

ACADEMIC  
PSYCHOLOGICAL  
SPECIAL EDUCATION  
MEDICAL  
DISCIPLINE  
OTHER

**OBTAIN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RELEASE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: \_\_\_\_\_

SCHOOL

\_\_\_\_\_  
STREET/P.O. BOX

\_\_\_\_\_  
CITY/STATE/ZIP

\_\_\_\_\_  
signature of parent/Legal Guardian

\_\_\_\_\_  
Date

ST. Joseph School-Baltic, CT

2023-2024 Supply List

**\*\*It is MANDATORY that EVERY student brings a filled, re-fill able, spill-proof water bottle to school daily, to be used throughout each day. \*\***

Pre-Kindergarten-1-BackpackPlastic/Vinyl sleeping mat-3 folds only. Please write child's name with a sharpie Marker. Mats sold at Wal-Mart or Target.

1-folder- write name in magic marker  
1-Small blanket, crib sheet& small pillow

1-Lunch bag & cold pack

1-Placemat

1-Ziploc bag with child's name-with a set of clothing and one pair of extra shoes.

(Please make sure clothes fit & are seasonally appropriate) \*The following will be requested on a rotating basis, as needed every month: Paper towels, boxes of tissues, sanitizing wipes, hand sanitizer-unscented, disinfecting spray cleaner, Lysol disinfecting spray, plastic cutlery, napkins& plastic cups.

Kindergarten-Backpack- large enough to hold students lunch box, folder, iPad & sweater.

1-Ziploc bag with child's name-with two complete sets of clothing changes and one pair of extra shoes.

12-Glue sticks&1-Pencil case

1-Box 24 Crayola glitter/ metallic crayons

3-boxes of scotch tape

8-\*Rolls of paper towels

8- \*Boxes of tissues

4-\*refill packs of unscented baby wipes

Grade 1-Book bag (NO WHEELS)

4- Pocket folders

1-box 24 count crayons

2-Boxes of tissues

2- Rolls of paper towels

3-Clorox/Lysol wipes

1-Large eraser &1-Ruler (inches & cm.)

2-boxes of washable markers (thin & thick)

1-box of 12 colored pencils

1-Pair of scissors &4- Glue sticks

Grade 2

6-Pocket folders

**Book bag (NO WHEELS)**

2-Boxes of tissues

2- Rolls of paper towels

2- wet wipes/ wet ones

3-Clorox/Lysol wipes

1-box washable markers

1-box of 12 colored pencils (optional)

1-Pair of scissors

12-#2 pencils

1-Of each Addition & Subtraction Flash cards (Check Dollar Tree)

Grades 3 & 4

3-Glue sticks

1-Package of red pens

1-Package of blue or black pens (GR. 4 ONLY)

1-Pen eraser (4<sup>th</sup> grade only)

- 2-Large book covers
- 1-Box 24 Crayola crayons
- 1-Box 10 Crayola colored pencils
- 3-Folders
- 1-Package Index cards
- 24--#2 pencils
- 2- Highlighters
- 1-Pair of scissors
- 1-Large pencil eraser
- 1-Box Multiplication Flash Cards (Division optional)

**Book bag (NO WHEELS)**

- 1-Metric & Standard ruler
- 2- Boxes of tissues
- 2-Rolls of paper towels
- \*Protractor (\*Gr. 4 only)
- 2- Refill packs of Clorox wipes
- 4-Folders-one with holes

**Middle School: Grades 5-8**

**Book bag (NO WHEELS)**

- 4-Boxes of tissues
- 4- Rolls paper towels
- 4- Refill baby wipe
- 1-Soft zippered pencil case
- 2-Package of #2 pencils
- 2-Package of red pens
- 3-Package of black/blue pens
- 1-Small hand-held pencil sharpener that holds shavings.

- 2-Box 24 count crayons
- 1-Pair of scissors with students name
- 4-Packages of Index cards

**Middle School: English/ Literature**

- 2-White 1"-2" binders (1-Miss. Gray-1 Sister Loreto)
- 9- Packages of lined paper
- 2-Composition books
- 1-Large sturdy folder w/pockets
- 2-pkgs. - Mechanical pencils
- 2-Package of black/blue pens, erasable

**Math & Science**

- 2-Box 24 count crayons
  - 1-Metric ruler (Math & Science)
  - 1-Scientific Calculator
  - 2-box 24 colored pencils (Math & Science)
  - 5- Packages of lined paper-Math
  - 2-Pad quadrille paper-graph paper **MUST HAVE**
  - 3-pocket folders: 2-red -Math & 1 blue Science
  - 2- Yellow highlighters
  - 2-Set colored felt-tip markers/sharpiers
  - 3- Dividers for binders (Science)
  - 2- pkgs blue/black erasable pens (Science)
  - 1-Protractor1-Compass 1-Basic Calculator
- History**
- 1-Notebook note taking assignments
  - 1- Sturdy 2-pocket folder for papers
  - 5- Blue or black pens

# St. Joseph School - Baltic, CT 06330

## 2023 - 2024 School Calendar – Updated 4.27.23

August '23 (3)							September '23 (20)							October '23 (21)								
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S		
		1	2	3	4	5						1	2	1	2	3	4	5	6	7		
		6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
		13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
		20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
		27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

November '23 (18)							December '23 (16)							January '24 (21)								
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S		
			1	2	3	4						1	2	1	2	3	4	5	6	7		
		5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
		12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
		19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
		26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			

February '24 (19)							March '24 (19)							April '24 (16)								
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S		
				1	2	3						1	2	1	2	3	4	5	6	7		
		4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
		11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
		18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
		25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				

May '24 (22)							June '24								
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S		
			1	2	3	4						1	2		
		5	6	7	8	9	10	11	2	3	4	5	6	7	8
		12	13	14	15	16	17	18	9	10	11	12	13	14	15
		19	20	21	22	23	24	25	16	17	18	19	20	21	22
		26	27	28	29	30	31		23	24	25	26	27	28	29

**KEY**

	School Event
	Early Dismissal – Half Day
	NO SCHOOL

### HOLIDAYS, VACATIONS & PROFESSIONAL DAYS

Aug. 23	Pre-K & Kindergarten Parent Orientation 4:00 -5:00 p.m.
Aug. 24	Pre-K & Kindergarten Parent and Child Orientation 4:00 – 5:00 p.m.
Aug. 24 & 25	Professional Days for Staff
Aug. 29	School Opens, Early Dismissal at 12:30 p.m.
Sept. 1	First Friday Mass at 9:00 a.m. Dismissal at 12:30 p.m. Grandparents' Luncheon
Sept. 4	Labor Day – NO SCHOOL
Oct. 6	First Friday Mass at 9:00 a.m. Dismissal at 12:30 p.m.
Oct. 9	Columbus Day – NO SCHOOL
Oct. 11 & 12	Parent – Teacher Conferences; Dismissal at 12:30 p.m.
Oct. 28	Sport Stacking Tournament starting at 8:00 a.m.
Nov. 1	All Saints Day Mass at 9:00 a.m.
Nov. 3	First Friday Mass at 9:00 a.m.- Dismissal at 12:30 p.m.
Nov. 10	Veterans Day (Observed) - NO SCHOOL
Nov. 13	Professional Development – NO SCHOOL
November 13 – 17	Catholic Schools Week - Discover Catholic Schools
Nov. 22	Thanksgiving Break begins at 12:30 p.m. dismissal
Nov. 23 & 24	Thanksgiving Break – NO SCHOOL
Dec. 1	First Friday Mass at 9:00 a.m. Dismissal at 12:30 p.m.
Dec. 8	Feast of Immaculate Conception Mass 9:00 a.m.
Dec. 9	Christmas Concert at 2:00 p.m.
Dec. 22	Christmas Vacation begins at 12:30 p.m.
Dec. 25- Jan. 1	Christmas Break – NO SCHOOL
Jan. 5	First Friday Mass at 9:00 a.m. Dismissal at 12:30 p.m.
Jan. 15	Marlin Luther King Day – NO SCHOOL
Jan. 29 - Feb 2nd	National Catholic School Week
Feb. 2	First Friday Mass-1/2 day; Dismissal at 12:30 p.m.
Feb. 14	Ash Wednesday Mass at 9 a.m.
Feb. 16	Beginning of Winter Break -Dismissal at 12:30 p.m.
Feb. 19, 20	Winter Break- NO SCHOOL
Mar. 1	First Friday Mass at 9:00 a.m. - 1/2 day; Dismissal at 12:30 p.m.
Mar. 14	Optional Parent-Teacher Conferences; Dismissal at 12:30 p.m.
Mar. 18	Professional Development – NO SCHOOL
Mar. 29	Good Friday - NO SCHOOL
April 1	Easter Monday - NO SCHOOL
April 8-12	Easter/Spring vacation – NO SCHOOL
April 15-19	Spirit Week
May 1-3	Brigance Testing for Pre-K (ongoing)
May 3	First Friday Mass at 9:00 a.m. , Dismissal at 12:30 p.m.
May 11	First Holy Communion Mass at 10:00am
May 17	Spring Concert/Art Show
May 24	Field Day – Dismissal @ 12:00 p.m.
May 27	Memorial Day – NO SCHOOL
May 30	Class Night - at 6:00 p.m.
May 31	Graduation at 4:00 p.m.
June 6	Pre-K Graduation at 9:00 a.m.
June 7	First Friday Mass at 9:00 a.m. - 1/2 day; Dismissal at 12:30 p.m.
June 7	Tentative last day – 1/2 day; Dismissal at 12:30p.m

### IMPORTANT ACADEMIC DATES

NMEA tests for grades 1 – 8 – ( Sept. 25 - Oct. 16, Jan. 8 - 31), Apr. 22- May 10)

Event	Date
Progress Reports Home	Marking Period Ends
Report Cards Sent	Nov. 23rd
Jan. 18th	Mar. 8th
Mar. 21st	Mar. 21st
Apr. 19th	Jun. 6th
Jun. 21st	Jun. 21st

OTHER IMPORTANT DATES: JULY – RUMMAGE SALE DATES (dates subject to change)